

REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE BUILDING OFFICIAL

DISTRICT / CITY \_\_\_\_\_  
AREA CODE \_\_\_\_\_

DO NOT FILL-UP (NSO USE ONLY)

1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31	32	33	34	35	36
37	38	39	40	41	42
43	44	45	46	47	48
49	50	51	52	53	54
55	56	57	58	59	60

APPLICATION NO. \_\_\_\_\_  

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PERMIT NO. \_\_\_\_\_  

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## BUILDING PERMIT

DATE OF APPLICATION \_\_\_\_\_ ORIGINAL RENEWAL DATE ISSUED \_\_\_\_\_

BOX 1 (TO BE ACCOMPLISHED BY DESIGNING ARCHITECT/CIVIL ENGINEER IN PRINT)

OWNER	LAST NAME	FIRST NAME	M.I.	TAX ACCT. NO.
FOR CONSTRUCTION OWNED BY AN ENTERPRISE	FORM OF OWNERSHIP	MAIN ECONOMIC ACTIVITY/KIND OF BUSINESS		
ADDRESS				TEL. NO.
LOCATION OF CONSTRUCTION				
SCOPE OF WORK:	1 NEW CONSTRUCTION	OTHERS (SPECIFY)		
	2 ADDITION OF _____	6 _____ OF _____		
	3 REPAIR OF _____	7 _____ OF _____		
	4 RENOVATION OF _____	NUMBER OF UNITS _____		
	5 DEMOLITION OF _____			
USE OR TYPE OF OCCUPANCY				
RESIDENTIAL		INDUSTRIAL		
11 SINGLE		31 FACTORY/PLANT		
12 DUPLEX		32 REPAIR SHOP, MACHINE SHOP		
13 ROWHOUSE/ACCESSORIA		33 REFINERY		
10 OTHERS (SPECIFY) _____		34 PRINTING PRESS		
		35 WAREHOUSE		
		30 OTHERS (SPECIFY) _____		
COMMERCIAL		INSTITUTIONAL		
21 BANK		41 SCHOOL		
22 STORE		42 CHURCH AND OTHER RELIGIOUS STRUCTURES		
23 HOTEL/MOTEL, ETC.		43 HOSPITAL OR SIMILAR STRUCTURES		
24 OFFICE CONDOMINIUM/BUSINESS OFFICE BUILDING		44 WELFARE AND CHARITABLE STRUCTURES		
25 RESTAURANT, ETC.		45 THEATER, AUDITORIUM, GYMNASIUM, COURT		
26 SHOP (E.G. DRESS SHOP, TAILORING SHOP, BARBER SHOP, ETC.)		40 OTHERS (SPECIFY) _____		
27 GASOLINE STATION				
28 MARKET		AGRICULTURAL		
29 DORMITORY OR OTHER LODGING HOUSE		51 BARN(S) POULTRY HOUSE(S), ETC.		
20 OTHERS (SPECIFY) _____		52 GRAIN MILL		
OTHER CONSTRUCTION		50 OTHERS (SPECIFY) _____		
60 SPECIFY _____				
STREET FURNITURE, LANDSCAPING & SIGNBOARDS				
71 PARKS, PLAZAS, MONUMENTS, POOLS, PLANT BOXES, ETC.				
72 SIDEWALKS, PROMENADES, TERRACES, LAMPOSTS, ELECTRIC POLES, TELEPHONE POLES, ETC.				
73 OUTDOOR ADS, SIGNBOARDS, ETC.				
74 FENCE ENCLOSURE				

BOX 2 (TO BE ACCOMPLISHED BY THE RECEIVING & RECORDING SECTION)

BUILDING DOCUMENTS (FIVE SETS EACH) SITE DEVELOPMENT AND LOCATION PLAN ARCHITECTURAL PLAN & SPECIFICATIONS STRUCTURAL DESIGN & COMPUTATIONS SANITARY/PLUMBING PLANS & SPECIFICATIONS ELECTRICAL PLANS & SPECIFICATIONS	MECHANICAL PLANS & SPECIFICATIONS LOGBOOK (1 COPY) OTHERS (SPECIFY) _____
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BOX 3 (TO BE ACCOMPLISHED BY THE BUILDING OFFICIAL)

ACTION TAKEN:  
 PERMIT IS HEREBY GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:

1. THAT THE PROPOSED CONSTRUCTION/ADDITION/REPAIR/RENOVATION/DEMOLITION/INSTALLATION ETC. SHALL BE IN CONFORMITY WITH THE NATIONAL BUILDING CODE (P.D. 1096) AND ITS CORRESPONDING IMPLEMENTING RULES AND REGULATIONS.
2. THAT A DULY LICENSED ARCHITECT/CIVIL ENGINEER HAS BEEN ENGAGED TO PREPARE PLANS AND SPECIFICATIONS AND TO UNDERTAKE THE SUPERVISION/INSPECTION OF THE CONSTRUCTION OF THE PROJECT.
3. THAT A CERTIFICATE OF COMPLETION DULY SIGNED AND SEALED BY THE DESIGNING ARCHITECT/ENGINEER AND THE ARCHITECT/ENGINEER IN-CHARGE OF CONSTRUCTION SHALL BE SUBMITTED NOT LATER THAN SEVEN (7) DAYS AFTER COMPLETION OF THE CONSTRUCTION OF THE PROJECT.
4. THAT A "CERTIFICATE OF OCCUPANCY" SHALL BE SECURED PRIOR TO ACTUAL OCCUPANCY OF THE BUILDING.

\_\_\_\_\_  
BUILDING OFFICIAL  
\_\_\_\_\_  
DATE

NOTE: THIS PERMIT MAY BE CANCELLED OR REVOKED PURSUANT TO SECTIONS 305 & 306 OF THE "NATIONAL BUILDING CODE."

TO BE ACCOMPLISHED IN FIVE COPIES, ONE EACH FOR: APPLICANT (ORIGINAL), ASSESSOR, NATIONAL STATISTICS OFFICE, BUILDING OFFICIAL, FIRE DEPARTMENT

**BOX 3A (TO BE ACCOMPLISHED BY DESIGNING ARCHITECT/CIVIL ENGINEER IN PRINT)**

TOTAL ESTIMATED COST		COST OF EQUIPMENT INSTALLED P _____	NUMBER OF STOREYS _____	DO NOT FILL (NSO USE ONLY)																		
BUILDING	P _____		TOTAL FLOOR AREA _____																			
ELECTRICAL	P _____	P _____	PROPOSED DATE OF CONSTRUCTION _____																			
MECHANICAL	P _____		EXPECTED DATE OF COMPLETION _____																			
PLUMBING	P _____	P _____	MATERIAL OF CONST (WOOD, CONC., STEEL, MIXED) _____																			
OTHERS	P _____																					
TOTAL COST	P _____																					

**BOX 4 (TO BE ACCOMPLISHED BY THE DIVISION/SECTION CONCERNED)**

ASSESSED FEES					DO NOT FILL (NSO USE ONLY)																	
	AMOUNT DUE	ASSESSED BY	O.R. NUMBER	DATE PAID																		
LAND USE/ZONING					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LINE AND GRADE					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUILDING					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PLUMBING					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ELECTRICAL					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MECHANICAL					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OTHERS					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL																						

REVIEWED: \_\_\_\_\_  
CHIEF, PROCESSING DIVISION/SECTION

**BOX 5 (TO BE ACCOMPLISHED BY THE DIVISION/SECTION CONCERNED)**

PROGRESS FLOW						
NOTED: CHIEF, PROCESSING DIVISION/SECTION	IN		OUT		ACTION/ REMARKS	PROCESSED BY
	TIME	DATE	TIME	DATE		
RECEIVING AND RECORDING						
LAND USE AND ZONING						
GEODETIC (LINE AND GRADE)						
ARCHITECTURAL						
STRUCTURAL						
SANITARY						
ELECTRICAL						
MECHANICAL						

WE HEREBY AFFIX OUR HANDS SIGNIFYING OUR CONFORMITY TO THE INFORMATION HEREIN ABOVE SET FORTH.

**BOX 6**

ARCHITECT/CIVIL ENGINEER SIGNED AND SEALED PLANS & SPECIFICATIONS		PRC REG. NO.
PRINT NAME		
ADDRESS		
PTR NO.	DATE ISSUED	PLACE ISSUED
SIGNATURE:		TIN

**BOX 8**

SIGNATURE		
APPLICANT		
COMMUNITY TAX CERT.	DATE ISSUED	PLACE ISSUED

WITH MY CONSENT:

**BOX 7**

ARCHITECT/CIVIL ENGINEER IN-CHARGE OF CONSTRUCTION		PRC REG. NO.
PRINT NAME		
ADDRESS		
PTR NO.	DATE ISSUED	PLACE ISSUED
SIGNATURE:		TIN

**BOX 9 (TO BE ACCOMPLISHED BY LOT OWNER)**

TCT/OCT NO.
PRINT NAME OF LOT OWNER
ADDRESS
COMMUNITY TAX CERT.
SIGNATURE