



Republic of the Philippines
MUNICIPAL GOVERNMENT OF TERESA

Province of Rizal
Municipal Hall, Corazon C. Aquino Ave., Barangay Poblacion,
Teresa, Rizal 1880
mayorsoffice@teresarizal.com
Tel. No. (02) 8250-6800

OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 8, SERIES OF 2024

AN ORDER REORGANIZING THE PANTAWID PAMILYANG PILIPINO PROGRAM (4P's) – MUNICIPAL ADVISORY COUNCIL OF TERESA, RIZAL

WHEREAS, in support of the State Policy, the Pantawid Pamilyang Pilipino Program (4P's) has been developed to eradicate hunger and poverty that provides conditional cash transfer (CCT) to extremely poor households and allow members of the families to meet certain human development goals set by the National Government;

WHEREAS, the Department of Social Welfare and Development (DSWD) was tasked to lead the implementation of this program and to coordinate with other Government Agencies (Gas), the Local Government Unit (LGU) and the Non-Government Organizations (NGOs);

WHEREAS, the Municipal Government of Teresa, Rizal was identified as one of the partners for program implementation and expressed its interest to support for the betterment and improvement of the poor households within the municipality's territorial jurisdiction;

WHEREAS, 4P's implementation adapted the seven (7) year Kilos Unlad (KU) Framework as a Social Case Management strategy that aims to guide the households in achieving improved well-being, stepping out of poverty, and employing individual or family cooperation;

WHEREAS, to effectively implement the 4P's Municipal Advisory Council (MAC) was created at the national, regional, provincial and municipal levels to enhance program ownership and promote joint efforts with partner agencies and local implementers that will ensure availability of the supply side on health, nutrition, education and other support services to meet the program conditionalities;

WHEREAS, the 4P's-MAC shall further monitor the program to ensure the availability of aftercare services and sustainability interventions for graduated beneficiaries upon completion of the seven (7) years in the Program;

WHEREAS, the creation of Advisory Council at the national, regional, provincial and city/municipality level is stipulated in DSWD Memorandum Circular No. 09, Series of 2007 and Joint Memorandum Circular No. 01 Series of 2009 as amended by Joint Memorandum Circular No. 04 Series of 2013;

NOW, THEREFORE, I, RODEL N. DELA CRUZ, Municipal Mayor of Teresa, Rizal by virtue of the powers vested in me by the Local Government Code of 1991 and existing laws of the land, do hereby order the reorganization of the 4P's -MAC.

Section 1. Reorganization and Composition. The 4P's-MAC shall be reorganized and composed of the following:

Chairperson:	Hon. Rodel N. Dela Cruz – Municipal Mayor
Vice-Chairperson:	Marjorie E. Acilo – MSWDO
Members:	Hon. Freddie L. Bonifacio – Municipal Vice Mayor
	Hon. Hoaward C. Francisco – SB Committee Chairman on Health and Sanitation, Social Services and Community Development
	Hon. Moses M. San Jose – ABC President
	Joel G. San Jose – Municipal Budget Officer
	Skynyrd G. Berdon, M.D. – OIC, Municipal Health Officer
	Judith U. Clarito – PSDS, DepEd Teresa Sub-Office
	Atty. Cheryl P. Ann – Municipal Administrator / OIC Municipal Planning and Development Coordinator
	Izy S. San Jose – Municipal Agriculture Officer
	Jefrey R. Gamban – Municipal Local Government Operations Officer
	Jocel N. Santos – Municipal Nutrition Action Officer
	Ada SD Alarcos – Local Civil Registrar Office
	Dawna Marly E. Yanong – Municipal Disaster Risk Reduction Management Officer

Jarah Mae S. San Jose – OIC, Municipal Accounting Office

Jeiben R. Santiago – Municipal Treasurer Office

Mary Joy Saudia B. Santos – PESO Manager

Engr. Peterson Z. Demen – Municipal Engineering Office

John Marco D. Radomes – 4P's Municipal Link

France Daphne D. Ayala – 4P's Municipal Link

Nelson C. Nace – 4P's Social Welfare Assistant

FSINSP Ma. Lilibeth E. Amedo – Municipal Fire Marshall

PMAJ Edzel L. Macasero – OIC, Teresa Municipal Police Station

Editha A. De Jesus, LPT – Teresa Elementary School Alumni Association Inc. (TESAAI)

Dolly R. Tabunan – Focal, Faith Base - Accredited CSO of DSWD Region 4-A

Section 2. Meetings of the 4P's – MAC. The 4P's-MAC shall hold its meeting at least once every quarter or as the need arises. Special meetings may be called upon by the Chairperson or by a majority of its members. The quorum shall be determined by a three fourth (3/4) of all the members thereof.

Section 3. MAC Roles and Responsibilities. The MAC roles and responsibilities are tasked to oversee the overall implementation of 4P's in the municipality and shall be responsible in fulfilling the commitments of the municipal government stipulated in the signed Unified Memorandum of Agreement and Specific Implementation Agreement (SIA) with the DSWD. Specifically, the functions of the reorganized MAC shall be as follows:

1. Oversee the overall implementation of 4P's in the municipality;
2. Shall be responsible for fulfilling the commitments of the municipal government stipulated in the signed Memorandum of Agreement with the DSWD;
3. Ensure that education and health services required by the program are available and adequate;
4. Facilitate the accreditation of its RHUs to PhilHealth;
5. Facilitate the designation of counterpart LGU Links;
6. Provide office space and other logistical support to the 4P's Municipal Operations Office (MOO);

7. Ensure the establishment of an efficient recording system in health and education facilities;
8. The MSWDO shall provide technical assistance and secretariat support;
9. Review progress reports on verification of commitments and supply of services and produce actions as needed to improve program operation;
10. Hold regular and special meetings to ensure timely resolution of implementation issues; and
11. Ensure that the required support by the Municipality of Teresa, Rizal is covered by appropriate funds support in the annual budget of the municipality.

Section 4. The Secretariat. The 4P's MOO consisting of two (2) Municipal Links (MLs), two (2) LGU Links and one (1) Social Welfare Assistant (SWA) shall serve as the Secretariat of the MAC.

Section 5. Functions of the Secretariat. The functions of the Secretariat are:

1. Assist the MAC in the performance of the roles and responsibilities of its members;
2. Prepare meeting agenda with prior consultation with the Chairperson and/or Vice Chairperson;
3. Document every MAC meeting and related activities.

Section 6. Municipal and Barangay Grievance Committee. The creation of the Municipal and Barangay Grievance Committee shall be integrated with the Municipal/Barangay Council for the Protection of Children (M/BCPC) to address and act on queries and complaints of poor families. Specifically, the functions of the organized Grievance Committee shall be as follows:

1. Shall act on queries and complaints on non-compliance to 4P's conditionalities elevated to the 4P's Rizal Provincial Operations Office (POO) for appropriate action;
2. Refer to the Provincial Convergence Advisory Committee (PCAC) all concerns needing higher level intervention or resolution;
3. Advocate to other partner agencies and other non-government organizations (NGOs), Peoples Organization (Pos) and other intermediaries to gain support in the implementation of the 4P's;
4. Hold regular quarterly committee meetings or as need may arise to facilitate resolution of cases on grievances and complaints and meeting the supply side needs and requirements;
5. Conduct regular validation visits and spots checks;
6. Prepare/submit monthly/quarterly accomplishment reports to the PCAC; and
7. Monitor the graduation/transition plan of beneficiaries as stipulated in the convergence strategy of the DSWD.

Section 7. Funds Appropriations. The Municipal Government of Teresa, Rizal shall appropriate subject to the availability of funds for the purpose to ensure the success of the Program.

Section 8. Repealing Clause. All executive orders, rules and regulations inconsistent with any of the provisions of this Executive Order shall be deemed revoked, amended and/or modified accordingly.

Section 9. Effectivity. This Executive Order shall take immediately.

Done in the Municipality of Teresa, Rizal this 18th day of January 2024.



RODEL N. DELA CRUZ
Municipal Mayor